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**ENGN6250 /​ COMP6250 |** Professional Practice 1

Week 11 **Tutorial Task**

Reflective Writing

**Read the sample reflective text and evaluate the quality of the reflection using the Biggs (1988) Reflective Cycle Checklist below.**

***Sample Reflective Writing task***

*Discuss at least two things you learnt or discovered – for example about design, or working in groups or the physical world – through participating in the Impromptu Design activities.*

The most obvious thing that I discovered was the advantage of working as a part of a group. I learned that good teamwork is the key to success in design activities when time and resources are limited. As everyone had their own point of view, many different ideas could be produced and I found the energy of group participation made me feel more energetic about contributing something. But I did not have a chance to contribute my ideas all the time. Although we worked well together on the written tasks I could have contributed more to oral discussions. I don’t know if it was the online environment that made me hesitate or if it was because I felt my personality was different to others so my ideas may not be readily accepted. There were instances when I was quiet rather than actively participating in group discussions. I felt more at ease when working this particular team, but in agreement with Brown (2020) team diversity may cause ‘group think’. One way to manage this is effective leadership. This can emerge from individuals themselves or from the team leader, whose responsibility is to encourage input from all team members on a regular basis. In the future, I will need to be more proactive when working in diverse teams and take greater responsibility to engage in conversations, particularly those that impact directly on project outcomes.

| **Does the paragraph:** |  | | |
| --- | --- | --- | --- |
| **(Please tick one)** | **Yes** | **No** | **Unsure** |
| 1. Clearly describes a skill or competency that was developed? |  |  |  |
| 2. Describes feelings? |  |  |  |
| 3. Evaluates the experience? |  |  |  |
| 4. Analyses and explores options that might have helped or hindered learning? |  |  |  |
| 5. Draws conclusions and reflect on how to improve learning? |  |  |  |
| 6. Describes an action plan? |  |  |  |

During this semester, I have developed one professional skill on how to reference correctly when writing academic essays and reports. I feel like the correct reference will not only keep the report organized, but also it shows the respect for the resources and increases the credibility of the article. The experience of learning the right way of referencing is a process of polishing up technical writing skills for me. When I tried to apply the principles of referencing, I usually refer to the concrete guide published by Monash University(Monash University Website, 2018). Moreover, with the help of software such as Mendeley, I could streamline my writing workflow more conveniently than ever before. However, sometimes I came across cases where I could not identify the correct source or type of the material I wanted to reference, I would turn to my teammates for advice and have a discussion . In conclusion, a professional report requires a correct and precise reference which would help our readers follow up on our topic. In the future, as we do more research in our professional career, the skill of referencing correctly is of vital importance for us to convey the exact message in our final report.